

RECORD OF DECISION

Please note that this form should be used to record key decisions made by Chief Officers and both key and other decisions made by individual Portfolio Holders.

Portfolio	Resources, Staffing, Information and Customer Services Portfolio Holder
Subject Matter	Charges Relating to Casual Parish Elections
Date Taken	Monday, 17 July 2006
Urgent?	No
Contact Officer	Laura Lock, Electoral Services Manager, (01954 713287, laura.lock@scambs.gov.uk)
Date Published	Wednesday, 19 July 2006
Call-In Expiry	Not for call-in
Key Decision?	Yes Raises new issues of policy, or is made in the course of developing proposals to amend the policy framework, or is a decision taken under powers delegated by the Council to amend an aspect of the policy framework
In Forward Plan?	No

Declaration(s) of Interest <i>Record below any relevant interest declared by any executive Member consulted or by an officer present in relation to the decision.</i>
None

Dispensation(s) <i>In respect of any conflict(s) of interest declared above, record below any dispensation(s) granted by the Council's Standards Committee.</i>
None

Consultation <i>Record below all parties consulted in relation to the decision.</i>
None

Other Options Considered and Reasons for Rejection	
Final decision	Reason(s)
To defer a decision on charges for Parish Council casual elections.	To allow this decision to form part of the letter being written to all Parish Councils in December 2006 informing them of the full costs (including officer time) for their regular four-yearly elections.

Signed	Name (CAPITALS)	Signature	Date
Portfolio Holder	Signed copy available upon request from Democratic Services (democratic.services@scams.gov.uk)		
Chief Officer			